

Optional Thesis Deposit

UNIVERSITY OF VIRGINIA LIBRARY

LIBRA Online Archive of University of Virginia Scholarship



A wide-angle rendering of renovated Memorial Hall

For more information on UVa Main Library Renovation: <https://www.library.virginia.edu/renovation/>



UNIVERSITY
OF VIRGINIA
LIBRARY

Depositing scholarly works in Libra, UVA's Online Archive (or otherwise known as Institutional Repository). These slides will walk you through the process of submitting (sometimes referred to as depositing) Optional Theses. Any questions, please email: libra@virginia.edu

Approval to Submit

Congratulations on the successful completion of your department's pre-thesis requirements. **You now have access to [upload your approved thesis to LIBRA](#).**

After you log in to LIBRA, **enter the title for your thesis** as approved by your department. The title in LIBRA must match the title on record in your school or department or complies with your department's instructions. If it does not, the discrepancy may delay your departmental administrator's ability to verify successful completion of thesis requirements.

Review the "[Electronic Thesis/Dissertation \(ETD\) Submission Requirements Checklist](#)" before you upload your thesis files. Please note that uploaded **files may not be changed** once the submission process is complete.

Text documents deposited in LIBRA must be in PDF format and **MUST** include the ".pdf" extension. Supplemental files are accepted in most formats. [Contact Libra staff](#) if you have questions about acceptable formats.

Approximately 1 hour after deposit, you may check that your scholarship was successfully added to the Library's collection by searching for your thesis or dissertation in VIRGO, the UVA online library catalog.

You **will receive email confirmation** of your deposit, including the permanent URL for your scholarship.

When your advisor has approved your thesis and given you access to log into Libra, you will receive an email message (text is displayed here) letting you know you now have access to log in (includes the link to log on) and upload your thesis.

Dashboard

LIBRAETD Online Archive of University of Virginia Scholarship

Dashboard Sherry Heitchew Lake

Sherry Heitchew Lake
sah@virginia.edu

Create or Connect Your ORCID ID
Learn more about ORCID

Email
sah@virginia.edu

My Dashboard

Active Theses

View ETD Submission Checklist for help.

Title	Date Uploaded	ORCID Status	Visibility	Action
 Successful Treatment of Sepsis in Infants	February 07, 2018			Delete Edit

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You log in to Libra through authentication (Netbadge).

Once logged on, you will see your dashboard.

The title you see is a place holder. You will be able to delete that one and enter your own title.

Note: the clickable link to the ETD Submission Checklist

Click **Edit** to start uploading your thesis.

LibraETD Submission: Edit Form

The image displays two side-by-side screenshots of the 'Edit Work' form in the LibraETD submission system. The left screenshot shows the 'Metadata' tab with fields for Title, Author (First Name, Last Name), Plan / Program, Institution, Advisor (Computing ID, First Name, Last Name, Department, Institution), and Abstract. The right screenshot shows the 'Files' tab with an 'Add files...' button, a 'Drop files here.' area, and a 'Visibility' section with options for Public Access, Limited Access, and a duration of 6 Months. Both screenshots include a 'Save and Continue' button at the bottom.

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There are four steps for submission:

1. Describe your work.
2. Upload your PDF (and/or other supplemental files, as needed)
3. Choose a visibility
4. Read & agree to the deposit license.

Note that you can Save & Exit at any time and come back later to finish.

We will now walk through the details of each step.

LibraETD Form: Title/Author

Metadata Files

View [ETD Submission Checklist](#) for help.

Title required

Successful Treatment of Sepsis in Infants

Author

First Name required Sherry

Last Name required Lake

Plan / Program required Nursing Practice - School of

Institution required University of Virginia

Replace temporary title

Cannot be edited

The first section to edit is the description (metadata). 1st displayed is the title. Upon login, students will need to **remove the temporary title and enter in their own**. Next is the author information. If they prefer, the specifics of their name can be edited. To ensure consistency of critical data between systems, computing id, Program and Institution cannot be edited. BUT if the information is not correct, please email libra@virginia.edu

On all pages there is a clickable link to the ETD Submission Checklist at the top of the page. <https://www.library.virginia.edu/libra/etds/etds-checklist/>

LibraETD Form: Advisors

Student provides advisors, instructors, committee members computing id or names

Advisor **required**

Computing ID Enter a UVA Computing ID to automatically fill the remaining fields for this person.

First Name Last Name

Department Institution

+ More

Name and affiliation auto-populate, based on LDAP (can be edited)

Note the fields that are required, with blue “required” text. If required fields are blank, they appear “red”.

Next on the form is the primary advisor. The student will need to provide the computing id for their primary thesis advisor. The system will use this id to perform a real time lookup in the University’s LDAP system and fill in the name and affiliation automatically. Students will have the option to edit the name information, if the advisor wishes to have their name represented in a form other than that found in LDAP (UVa directory).

Optionally, students can include additional advisors/mentors. If the additional advisors are from UVa, simply fill in the Computing ID, if the advisor or mentor is not from UVa, fill in the name, department and institution. Students can add as many additional advisors as needed.

LibraETD Form: Abstract/Rights

Abstract required

Rights required

Libra lets you choose an open license when you post your work, and will prominently display the license you choose as part of the record for your work. See the [ETD Submission Checklist](#) for license option details.

✓ Attribution 4.0 International (CC BY)
All rights reserved (no additional license for public reuse)

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LIBRARY

An abstract or summary is required. Provide an abstract in a free text box, You may cut-N-paste your abstract from your thesis.

Libra lets you choose an open license when you post your work and will prominently display the CC license you choose as part of the record for your work. Please see the description of the two licenses in the Submission Checklist.

CC-BY (permitting free use with proper attribution)

You may also choose.

All rights reserved (no additional license for public reuse) – users who download your work from Libra must comply with ordinary copyright law and seek permission for uses that are not fair use or otherwise permitted by law

Information on Rights/Licenses, see: <http://copyright.library.virginia.edu/copyright-resources/essentials/#CC>

LibraETD Form: Additional Fields

Keyword
Add one keyword or keyword phrase per line. Click "More" to add another keyword.

[+ More](#)

Language
The language of the work's content.

Related Link(s)
A link to a website or other specific content (audio, video, PDF document) related to the work.

[+ More](#)

Sponsoring Agency

[+ More](#)

Notes

The fields at the end of the form are optional.

- **Keywords**, add one keyword or phrase per line, click "More" for multiple keywords
- **Language** of the thesis
- **Related Links**
- **Sponsoring Agency/Grant number**
- **Notes**: any additional notes that may aid discoverability or provide further context.

LibraETD Form: Degree/Date Approved

Degree **required**

DNP (Doctor of Nursing Practice)

Date created

November 13, 2019

Provided by advisor. May not be edited in Libra.

The degree earned will be provided by the advisor, and students may not edit this data in Libra – again for consistency between systems. If this is incorrect, please email libra@virginia.edu

The date approved is filled in with the date the record was created.

LibraETD Form: File Upload

The screenshot shows the 'Files' tab selected in the top navigation bar. A blue circle highlights the 'Files' tab. A blue arrow points from the text 'Only these file types are accepted' to the list of acceptable file types: CSV, GIF, HTM, HTML, JPEG, JPG, MOV, MP3, MP4, PDF, PNG, TIF, TIFF, TXT, XML. Another blue arrow points from the text 'Don't forget to include the file extension' to the 'Filename for Download' field, which contains the text '1_Lake_Sherry_2021_BSI.pdf'. The file name in the list below is '1974_Masters_Thesis_Aquinas_on_Marriage.pdf' with a size of 6.02 MB and a delete icon.

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SITY
NIA LIBRARY

To upload your thesis:

Click the “Files” tab at the top of the form, to add your PDF of your thesis and any other supplemental files.

You are required to upload at least one file.

Supplemental files, of any type or number, can be added as well.

Acceptable file types for supplemental files: CSV, GIF, HTM, HTML, JPEG, JPG, MOV, MP3, MP4, PDF, PNG, TIF, TIFF, TXT, XML.

On upload, Libra changes the file name to a more normalized label.

LastName_FirstName_Year_Degree. **You can edit this field if you wish. BUT if you do, please include the original filename extension (i.e., “pdf”).**

Click “Add files” to add more or drag-n-drop

LibraETD Form: Visibility

Public Access

Save Work

Requirements

- ✓ Enter required metadata
- ✓ Add Files

Visibility

Public Access

Limited Access

Limited Access

Option to limit the access of full text of the thesis/ dissertation.

Save Work

Requirements

- ✓ Enter required metadata
- ✓ Add Files

Visibility

Public Access

Limited Access

For 6 Months then Public Access

1 Year

2 Years

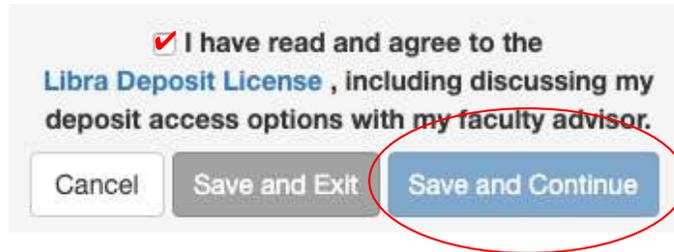
5 Years

read and agree to the

Students have an option to make their work immediately available “worldwide” (and is the default “Public Access”, unless changed).

Or students can delay the release of the full text up to 5 years (choices are 6 months, 1 year, 2 years and 5 years). The Limited Access restriction is to UVa only for the length chosen. Only those on UVa Grounds or using VPN=anywhere will be able to see the file link and be able to download for limited access files.

LibraETD Form: License Agreement



I have read and agree to the **Libra Deposit License**, including discussing my deposit access options with my faculty advisor.

Cancel Save and Exit **Save and Continue**

Student must agree to the license option in order to submit

<http://www.library.virginia.edu/libra/etds/etd-license/>

Students will need to actively agree to a license.

Clicking the link will display the Libra **Deposit License for Student Theses and Dissertations**

The deposit agreement asks you, the author, to confirm that you are the copyright holder and that you have obtained any necessary permissions for any third-party material included in the thesis. In addition, if portions of your thesis or dissertation were previously published, the agreement confirms that you have retained the rights to place this material online.

Reminder at any time, you can click **Save and Exit** and come back at another time to finish the submission.

Once all required metadata has been entered and at least one file has been uploaded, AND to the deposit license has been read & agreed, Click **Save and Continue**

LibraETD: Show Page

Successful Treatment of Sepsis in Infants Done

Requirements
✓ Enter required metadata
✓ Add Files
[Edit](#) [Preview before Submission](#)
✓ [Check in Canvas for ORCID ID](#)
[Learn more about CRIC](#)

Descriptions

Attribute Name	Value
Title	Successful Treatment of Sepsis in Infants
First Name	Sherry
Last Name	Lake
Plan / Program	Nursing Practice - School of Nursing
Institution	University of Virginia
Advisors	First Name: Douglas Last Name: Lake Department: MD (M05) DV Medicine Institution: University of Virginia
Abstract	Abstract is needed before submission.
Rights	Attribution-NonCommercial (CC BY-NC)
Keyword	heart Pharmacology
Language	English
Related Links	
Sponsoring Agency	
Notes	
Publisher	University of Virginia
Degree	DNP (Doctor of Nursing Practice)
Date created	November 13, 2019
Date issued	Unknown
Visibility	Public Access

Files

File	Filename	Display Label	Date Uploaded
	FinalWork.pdf	L.Lake_Sherry_2019_DNP.pdf	November 13, 2019

LIBRA
UVA Scholarly Repository

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LIBRARY

The Show page allows students to review their information.

Depending on the size of the uploaded and number of files, the page may need to be refreshed to see that the file has successfully been uploaded.

At this point decide if things need to be edited or more information added (Click the Edit button). The Edit button goes back to the Edit form.

OR

There are no changes needed and the student is ready to **Preview before submitting**.

LibraETD: Preview & Submit!

LIBRAETD Online Archive of University of Virginia Scholarship

Dashboard Sherry Heitchew Lake

Successful Treatment of Sepsis in Infants

Author: orcid.org/0000-0002-5660-2970
Lake, Sherry, Nursing Practice - School of Nursing, University of Virginia

Advisor:
Lake, Douglas, MD-INMD CV Medicine, University of Virginia

Abstract:
Abstract is needed before submission.

Degree:
DNP (Doctor of Nursing Practice)

Keywords:
heart, Premature

Language:
English

Rights:
Attribution 4.0 International (CC BY)

Persistent Link:
Persistent link will appear here after submission.

Page Views: 0

Files
This item is restricted to UVA until November 18, 2020.

The files listed below will **NOT** be available to the general public until the embargo date has passed.

[1_Lake_Sherry_2019_DNP.pdf](#)
Uploaded: November 18, 2019
Downloads: 0

Submission Proof
Before proceeding, we encourage you to review the information on this page. If you experience problems with your submission, please contact us.

[← Edit](#) [✓ Submit Thesis](#)

Limited Access Example

In this example, after submitting the file link will not show publicly until the limited access has expired.

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LIBRARY

The preview page shows how information will look once submitted. All links are clickable. You can click on your file link to verify it is the correct one. You can go back and edit at this point. Edit takes you back to the Edit form.

Before you submit!! Please make sure that everything is correct (and you have uploaded the correct file). Once submitted you may not change your file without approval of your advisor.

In this example a limited access of 6 months was chosen. The file link will not show **publically** until the limited access has expired. If there was no access restriction, this preview page would not display the yellow note box on the left and the file link will show to the public.

Congratulations!

- After depositing you will receive an **email confirmation**
- Permanent link to your work (**DOI**)
- An hour after deposit your work will be **discoverable in VIRGO**, UVA Library online catalog

Once you have submitted, you will receive an email confirmation. And your advisor/lead professor will also receive an email to let them know of the completed submission.

The email contains your DOI – Digital Object Identifier (a permanent URL). Use that link when sharing your work.

Within a couple of hours your work will be discoverable in Virgo.

LibraETD Discoverability

Libra Search and Upload

<http://libra.virginia.edu>

Welcome to Libra

Libra makes UVA scholarship available to the world and provides safe and secure storage for the scholarly output of the UVA community. Libra is an Open Access repository, meaning that anyone can search, view, and download content. For questions or feedback, contact us: libra@virginia.edu

Find Open Access Content

Search Virgo for Libra Open Access Content.

SEARCH

Submit Your Work

LibraOpen

Open Content

Submit your scholarly articles, books, and other creative works. Before uploading your work, please review our [LibraOpen Checklist](#).

For any UVA-affiliated individual

DEPOSIT OA CONTENT

LibraETD

Theses and Dissertations

Deposit your approved UVA electronic thesis or dissertation. Before uploading your work, please review our [ETD Submission Checklist](#).

For students submitting approved theses or dissertations

DEPOSIT ETD

LibraData

Datasets

Deposit your dataset and other scholarly materials. Before uploading your work, please review our [LibraData Checklist](#) page.

For any UVA-affiliated individual

DEPOSIT DATASETS

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RARY

24 hours after submission, dissertations will be discoverable in VIRGO, UVA Library's online catalog.

One way to do this is to go to the Libra Information page at <http://libra.virginia.edu>

Clicking the "Search" on the Libra landing page searches for electronic thesis and dissertation as well as other open content.

Search for your name or title.

LibraETD Availability

Program Evaluation of a Quality Improvement Intervention to Increase Provider Adherence to National Guidelines for Metabolic Monitoring in Psychiatric Patients

Geen, Jessica; Wiencek, Clareen (advisor)

Author: Geen, Jessica; Wiencek, Clareen (advisor)
Format: Thesis/Dissertation; Online
Publication Date: 2020-05-05
Digital Collection: Libra ETD Repository
Availability: Online
Subject: 1. metabolic
2. guidelines
3. psychiatric
4. inpatient
Department: Nursing Practice - School of Nursing
Abstract: Abstract Aim: This was a formal evaluation of a quality improvement project that was implemented at a University Health System inpatient psychiatry unit between 2017 and 2019. The project goal was to increase provider adherence to the ADA/APA 2004 Guidelines for metabolic monitoring. Method: ... [More](#)
Language: English
Publisher: University of Virginia, Nursing Practice - School of Nursing, DNP (Doctor of Nursing Practice), 2020
Publication Place: Charlottesville, VA
Degree: DNP (Doctor of Nursing Practice)
Copyright & Permissions:  In Copyright [More about Rights and Permissions](#) 
Online Access: [Libra Repository \(Access Online\)](#)
Citations: [MLA](#) 
[APA](#) 
[Chicago](#) 
[Bluebook](#) 
[Download RIS](#) 

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Here's an example of a Dissertation record in VIRGO
ALL fields in LibraETD record (including abstract) is searchable.

Clicking the "Libra Repository (Access Online)" link will display the full Libra record.

LibraETD Record



Page Views: **17**

Files

[1_Open Jessica 2020_DNP.o](#)

[df](#)

Uploaded: May 05, 2020

Downloads: **1**

Program Evaluation of a Quality Improvement Intervention to Increase Provider Adherence to National Guidelines for Metabolic Monitoring in Psychiatric Patients

Author:

Geen, Jessica, Nursing Practice - School of Nursing, University of Virginia

Advisor:

Wienciek, Clareen, School of Nursing, University of Virginia

Abstract:

Abstract

Aim: This was a formal evaluation of a quality improvement project that was implemented at a University Health System inpatient psychiatry unit between 2017 and 2019. The project goal was to increase provider adherence to the ADA/APA 2004 Guidelines for metabolic monitoring.

Method: The Centers for Disease Control framework for program evaluation was used. Based on stakeholder feedback, five questions were answered. Reports from the University Health System data analytics, a Qualtrics survey and quantitative analysis were employed.

Results: 1. Personal reminders by an inpatient pharmacist increased rates of metabolic monitoring from 40% to 76%. Implementation of a computer "smart" rule further increased rates to 89%. 2. After 11 months, there was no statistical difference in lipid testing between the pharmacist reminders and the computer smart rule ($p = .098$, 95% CI -28.50 to 1.98). Rates were maintained with less monthly variability and with less intervention from the pharmacist after the rule was implemented. 3. The smart rule was found to fire repeatedly until a provider ordered the metabolic labs 4. Lipid testing was the least ordered component of the metabolic panel. Qualtrics survey ($n=22$) showed providers were aware of the guidelines (95%) and agreed with them (75%). They believed the smart rule was a facilitator to adherence (85%). 5. Nurses were able to obtain 94% of labs ordered before patient discharge.

Implication: An automated computer smart rule was able to sustain and improve upon rates of provider compliance with guidelines for metabolic monitoring. This allowed reduced interventions by the inpatient pharmacist.

Degree:

DNP (Doctor of Nursing Practice)

Keywords:

metabolic, guidelines, psychiatric, inpatient

Language:

English

Rights:

All rights reserved (no additional license for public reuse)

Issued Date:

2020/05/05

Persistent Link:

<https://doi.org/10.18130/v3-9a2d-m562>

For more information...

LibraETD Links:

- Libra Main Page: libra.virginia.edu
- [ETD Deposit Checklist](#)
- [UVa ORCID Info](#)
- [Copyright Essentials](#)

- [ETD Deposit Checklist](http://www.library.virginia.edu/libra/etds/etds-checklist/): <http://www.library.virginia.edu/libra/etds/etds-checklist/>
- [UVa ORCID Info](http://www.library.virginia.edu/libra/orcid-at-uva/) <http://www.library.virginia.edu/libra/orcid-at-uva/>
- [Copyright Essentials](http://www.library.virginia.edu/libra/copyright-essentials/) <http://www.library.virginia.edu/libra/copyright-essentials/>

Questions?

LIBRAETD

Online Archive of University of Virginia Scholarship

libra@virginia.edu